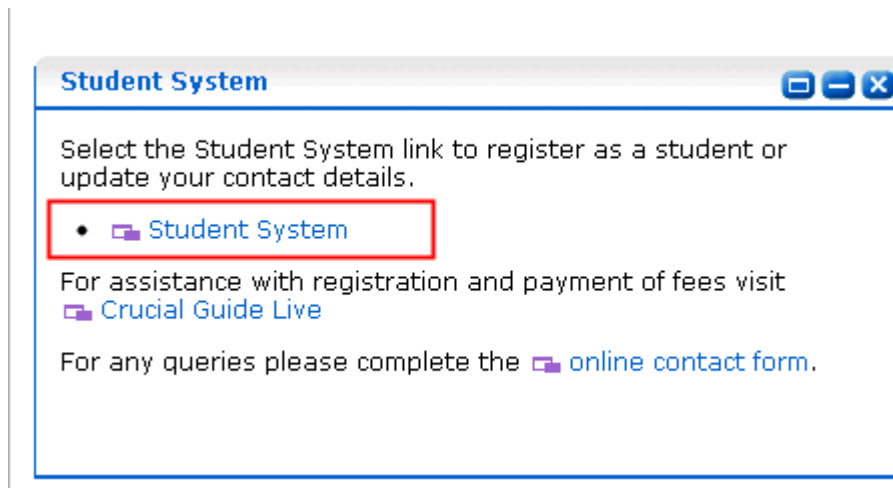


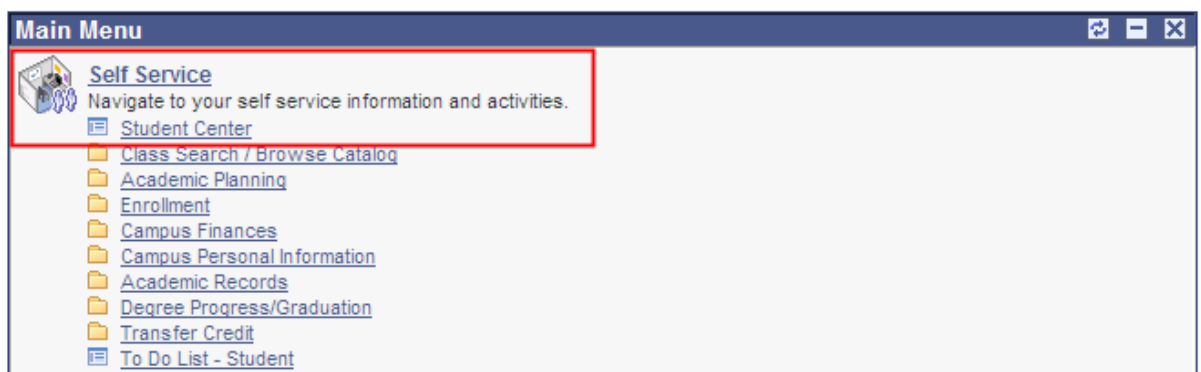
Student Self Service Quick Guide

How to view Assignment Results

- Log in to Student Self Service System via the Student Portal – <http://www.portal.manchester.ac.uk> using your University central username and password.
- Select the Student System hyperlink



- In the Self Service area, select Student Centre.



- In the 'Academics' section using the drop down menu select 'Assignments' and click »

This will allow you to view assignment marks for a specified academic year. PLEASE NOTE marks detailed here can be provisional and subject to change:

The screenshot shows a web interface for an academic system. At the top, there is a blue header bar with a dropdown menu labeled 'Academics'. Below this, on the left side, there is a list of navigation links: Search, Plan, Enroll, My Academics, My Attendance, Graduation, and Attend Ceremony. A red arrow points from the 'Academics' header to a dropdown menu that is currently open, showing a list of options: Academic Planner, Assignments, Class Schedule, Course History, Enrollment: Add, Enrollment: Drop, Enrollment: Edit, Enrollment: Swap, Grades, Milestones, Transfer Credit: Mo, Transfer Credit: Re, Virtual Learning Env, What-if Report, and other academic... The 'Assignments' option is highlighted with a red box. To the right of the dropdown menu, there is a button with a double right arrow symbol. In the background, there is a 'This Week's Schedule' section with a table with columns 'Class' and 'Schedule'. A large red box is overlaid on the 'Schedule' column, containing the text 'Data hidden for data protection reasons' in blue. Below the table, there are two links: 'weekly schedule ►' and 'enrollment shopping cart ►'.

- Select the required term by clicking on the record button next to the correct academic year and career (the options detailed here will depend on your study record) and click continue.

View Assignments and Grades

Select a term then click Continue.

	Term	Term	Career	Institution
<input type="radio"/>	2009/10 Academic Year	2009/10 Academic Year	Undergraduate	The University of Manchester
<input type="radio"/>	2010/11 Academic Year	2010/11 Academic Year	Undergraduate	The University of Manchester

- A list of Course Units against your chosen academic year and career will be displayed (*you can change the year by using the Change Career button*)

Click on the hyperlink for the course unit assignment results you wish to view.

Please note the screenshot below is an example!

View Assignments and Grades

View Assignments and Grades

2010/11 Academic Year | Undergraduate The University of Manchester

Course Title	Course ID	Class Nbr	Subject Catalog Nbr	Class Section
Deformation and strengthening	016121	13931	MATS 20401	LEC1
Degradation of Materials	008859	13696	MATS 20511	LEC1
Ceramics	008865	13697	MATS 20701	LEC1
Polymer Materials Science	008871	13932	MATS 20801	LEC1
Processing of Materials	016122	13699	MATS 20941	LEC1
Design I	008839	13316	MATS 21001	LEC1

- A break down of the course unit assignments will be displayed along with assignment results if this functionality has been enabled by your School/Programme Administrator.

If no results are visible, please contact your School/Programme Administrator.

The overall grade for the course unit is displayed in the 'Grades' section. If your course unit is made up of more than one assignment component you can view the individual results for each assignment in the Class Assignments section (all grades in the sample below have been hidden)

By clicking on the assignment hyperlink, for an assignment you can view further information for each assignment if this has been enabled by your School administration.

View Assignments and Grades

Class Grades

2010/11 Academic Year | Undergraduate | The University of Manchester

▼ **MATS 20401 - LEC1 (13931)**

[change class](#)

Deformation and strengthening (Lecture)

Days and Times Room Instructor Dates

Data hidden



All marks published are provisional and subject to exam board ratification.

Grades

Current Mid-Term Grade: 0.00 % ~

Current Overall Grade: % ~

▼ Class Assignments

Begin Date	Due Date	Assignment	Category	Grade	Out of	Other Information
20/09/2010	18/12/2010	Examination	Exam	<input type="text"/>	100	
20/09/2010	18/12/2010	Coursework	Crs Work	<input type="text"/>	100	